



# CMR COLLEGE OF ENGINEERING & TECHNOLOGY

(UGC AUTONOMOUS)

Approved by AICTE New Delhi, Permanently affiliated to JNTUH, Accredited by NAAC with 'A+' Grade

Kandlakoya, Medchal Road, Hyderabad -501401.

CMRCET/PRIN/GRC/2021-22/01

Date: 6<sup>th</sup> July, 2021

## OFFICE ORDER

(Re constitution of Grievances Redressal committee)

This is to inform all the faculty, students and staff that with reference to the Gazette of India, vide No: CG-DL-E-25032021-226122 dated March 22, 2021; Grievance redress mechanism committee of our institute is reconstituted with the following members to address the grievances posted by stake holders of the organization for the A.Y 2021-22.

S.No	Actual Designation	Designation in the committee	Name	email	Mobile
1	Professor	Chairman	Major Dr. V.A. Narayana	principal@cmrcet.ac.in	9248727200
2	Associate Professor	Convener	Mr.P.Raveendra Babu	praveendrababu@cmrcet.ac.in	9849142452
3	Associate Professor	Member	Dr. K. Soujanya	soujanya.kaki@cmrcet.ac.in	9989179819
4	Associate Professor	Member	Dr. M. Chandra Shekar Reddy	drmcshreddy@cmrcet.ac.in	9849488616
5	Associate Professor	Member	Dr. P. Alekhya	palekhya@cmrcet.ac.in	9290122737
6	Associate Professor	Member	Mr. P. Sridhar	psridhar@cmrcet.ac.in	9959773665
7	University Nominee	Member	Dr.P.Swetha	drpswetha@jntuh.ac.in	-
8	Representatives of Faculty Members	Member	Mrs. P.Tarakumari	ptarakumari@cmrcet.ac.in	9849061506
9	Representatives of Students belonging to the Fresher's category as well as Senior Students	Member	Mr. K.Mahesh Raj	19H51A0277@cmrcet.ac.in	9347298377
10	Representatives of Students belonging to the Fresher's category as well as Senior Students	Member	Mr. T.Meghanath	18H51A04E7@cmrcet.ac.in	9059760305
11	Representatives of Students belonging to the Fresher's category as well as Senior Students	Member	Ms. Parinitha Pambarthi	19H51A05E3@cmrcet.ac.in	6300715109
12	Representatives of Students belonging to the Fresher's category as well as Senior Students	Member	Ms.P.Sahana	19H51A0584@cmrcet.ac.in	9640529392
13	Representatives of Students belonging to the Fresher's category as well as Senior Students	Member	V.Avinash	20H51D2016@cmrcet.ac.in	9676510317
14	Representatives of Students belonging to the Fresher's category as well as Senior Students	Member	A.Deepak	20H51E0008@cmrcet.ac.in	7093821941

PRINCIPAL  
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Kandlakoya (V), Medchal Road,  
Hyderabad-501401.

## OBJECTIVES OF THE COMMITTEE

- To ensure a fair, impartial and consistent mechanism for redressal of varied issues faced by the stakeholders;
- To uphold the dignity of the organization by promoting cordial Student-Student relationship, Student-teacher relationship, teacher-teacher relationship;
- To develop a responsive and accountable attitude among the stakeholders, thereby maintaining a harmonious atmosphere in the University campus;
- To ensure that grievances are resolved promptly, objectively and with sensitivity and in complete confidentiality;
- To ensure that the views of each grievant and respondent are respected and that any party to a grievance is neither discriminated against nor victimized;
- To advise stakeholders to respect the right and dignity of one another, and not to behave in a vindictive manner towards any of them for any reason.

## Roles & Responsibilities of the Committee:

- The Committee will address the various grievance posted by all stake holders of the organization on various issues.
- The Committee will work in line with the guidelines given by the university grants commission and gazette of India.
- The committee will conduct the regular meetings once in a month to discuss the various grievances posted during that period.
- The grievances received must be addressed by the committee as soon as possible.



PRINCIPAL

PRINCIPAL

CMR COLLEGE OF ENGG. & TECH.  
Kandlakoya (V), Medchal Road,  
Hyderabad-501401.

Copy Submitted to: (1) The Secretary garu (for kind information please).

Copy to:

- (1) Deans
- (2) IQAC
- (3) Controller of Examination
- (4) All HODs
- (5) Exam Branch
- (6) Administrative Officer
- (7) Accounts Officer

Web : www.jntuh.ac.in  
E Mail : pa2registrar@jntuh.ac.in  
Phone : Off: +91-40-32422256  
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ACCREDITED BY NAAC



**JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD**  
(Established by Govt. Act No. 30 of 2008)  
Kukatpally, Hyderabad – 500 085, Telangana, India

Cir.No. JNTUH/UAAC/GRC/Info./2022.

Date: 23-05-2022

**CIRCULAR**

**Sub:-JNTUH – UAAC- Furnish the Grievance Redressal Committee Information – Reg.**  
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All the Principals of the Affiliated Colleges are informed to upload the Grievance Redressal Committee Information constituted as per the AICTE Gazette dated 22-03-2021 (copy enclosed) in online mode through the link available in the College portal **on or before 26-05-2022 (5:00 P.M)** and update the same information in the respective College websites immediately.

This may be treated as most urgent

Sd/-  
**REGISTRAR**

To  
The Managements / Principals of all affiliated colleges of JNTUH.  
Copy to: PA to Vice-Chancellor / Rector / Registrar, JNTUH for information.

  
PRINCIPAL  
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Phone: Off: +91-40-23152216  
Web : [www.jntuh.ac.in](http://www.jntuh.ac.in)  
E Mail: [manzoorjntu@gmail.com](mailto:manzoorjntu@gmail.com)



**JAWAHARLAL NEHRU TECHNOLOGICAL UNIVERSITY HYDERABAD**  
(Established by Govt. Act No. 30 of 2008)  
**Kukatpally, Hyderabad – 500085, Telangana (India).**

**Dr. M. Manzoor Hussain**

M.Tech., Ph.D.,  
Professor of Mechanical Engineering &  
**REGISTRAR**

Procs.No.UAAC/Affiliations/GRC/Nomination/2021

Date: 10-05-2021

Sub:- JNTUH - UAAC – Nomination of Grievance Redressal Committee (GRC) members to Affiliated Colleges - Orders issued – Reg.

Ref:- 1. F. No. AICTE-SCRO/GRC/2021-22/33, dated 22-04-2021 from Asst. Director & Regional Officer, South Central Regional Office, Hyderabad.  
2. Note Orders of the Hon'ble Vice-Chancellor, dated: 07-05-2021.

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**ORDER:**

Vide reference (1) cited above, the Hon'ble Vice-Chancellor is pleased to nominate the following Professor to act as a Member of the Grievance Redressal Committee to the following College for a tenure of three years from the date of issue of this order or on attaining the age of superannuation, whichever is earlier and this order is subject to ratification by the Executive Council.

Name of the College	Name of the Grievance Redressal Committee Member
CMR College of Engineering & Technology (H5), Kandlakoya (V), Medchal Road, Hyderabad, MEDCHAL, Hyderabad, Medchal, MEDCHAL	Dr. P. Swetha, Professor of Computer Science and Engineering, JNTUII CEJ

The above officer is requested to attend the meetings of the Grievance Redressal Committee of the above College as and when conducted by the Institution.

As per the University rules, the College management has to pay the traveling allowance and daily allowance to the Grievance Redressal Committee Member for attending the meetings of the Grievance Redressal Committee. The guidelines for the Grievance Redressal Committee are attached herewith.


  
REGISTRAR

To:

The Principal of the concerned College with a request to invite the above member to attend the meetings of the Grievance Redressal Committee.

Copy to:

1. The Chairman/Secretary of concerned College.
2. The Grievance Redressal Committee Member of the College.

  
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# भारत का राजपत्र

## The Gazette of India

सी.जी.-डी.एल.-अ.-25032021-226122  
CG-DL-E-25032021-226122

असाधारण  
EXTRAORDINARY

भाग III—खण्ड 4  
PART III—Section 4

प्राधिकार से प्रकाशित  
PUBLISHED BY AUTHORITY

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No. 119]

नई दिल्ली, बृहस्पतिवार, मार्च 25, 2021/चैत्र 4, 1943  
NEW DELHI, THURSDAY, MARCH 25, 2021/CHAITRA 4, 1943

अखिल भारतीय तकनीकी शिक्षा परिषद्

अधिसूचना

नई दिल्ली, 22 मार्च, 2021

फा. सं. 1-103/अभातशिप/पीजीआरसी/विनियम/2021.—अखिल भारतीय तकनीकी शिक्षा परिषद् अधिनियम, 1987 (1987 का 52) की धारा 23 की उपधारा (1) के अंतर्गत प्रदत्त अपनी शक्तियों का प्रयोग करते हुए अखिल भारतीय तकनीकी शिक्षा परिषद् निम्नलिखित विनियम बनाती है। यथा :-

1. संक्षिप्त नाम, प्रयोज्यता और प्रारंभ :

- क. इन विनियमों का नाम अखिल भारतीय तकनीकी शिक्षा परिषद् (संकाय/स्टॉफ सदस्यों की शिकायतों का निवारण) विनियम, 2021 है।  
ख. ये विनियम अखिल भारतीय तकनीकी शिक्षा परिषद् अधिनियम, 1987 की धारा 10(ट) के अधीन, अखिल भारतीय तकनीकी शिक्षा परिषद् द्वारा मान्यता प्रदान की गई अथवा अनुमोदित की गई सभी तकनीकी संस्थाओं पर लागू होंगे।  
ग. ये राजपत्र में इनके प्रकाशन की तारीख से प्रवृत्त होंगे।

2. उद्देश्य :

किसी भी संस्था में पहले से नियुक्त और साथ ही ऐसे संस्थान में नियुक्ति पाने की आकांक्षा रखने वाले संकाय/स्टॉफ सदस्यों की कतिपय शिकायतों के निवारण के लिए अवसर प्रदान करना, इस संबंध में एक तंत्र स्थापित करना।

3. परिभाषा : इन विनियमों में जब तक कि संदर्भ से अन्यथा अपेक्षित न हो :-

- (क) "अधिनियम" से अखिल भारतीय तकनीकी शिक्षा परिषद् अधिनियम, 1987 अभिप्रेत है ;  
(ख) "परिषद्" से अखिल भारतीय तकनीकी शिक्षा परिषद् अभिप्रेत है ;  
(ग) "यूजीसी" से विश्वविद्यालय अनुदान आयोग अभिप्रेत है ;

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- (घ) "विश्वविद्यालय" से अभिमत कर्तव्य अधिनियम अथवा राज्य अधिनियम द्वारा अथवा इसके अंतर्गत स्थापित अथवा शामिल संस्थाएँ हैं तथा जिसमें यूजीसी अधिनियम 1956 के खण्ड 3 के अंतर्गत घोषित की गईं मानित विश्वविद्यालय संस्थाएँ भी शामिल हैं।
- (ङ) "राज्य" का अभिप्राय संविधान की प्रथम अनुसूची में विनिर्दिष्ट किसी राज्य से है जिसमें संघ राज्य क्षेत्र भी शामिल हैं।
- (च) "तकनीकी शिक्षा" से अभिमत, अखिल भारतीय तकनीकी शिक्षा परिषद् अधिनियम, 1987 की धारा 2(ख) के अंतर्गत परिभाषित शिक्षा कार्यक्रमों से है।
- (छ) "तकनीकी संस्था" से अभिमत अखिल भारतीय तकनीकी शिक्षा परिषद् अधिनियम 1987 की धारा 2(ज) के अंतर्गत परिभाषित संस्था से है।
- (ज) "पीछित संकाय/स्टॉफ सदस्य" से अभिमत किसी ऐसे संकाय/स्टॉफ सदस्य से है, जिसे इन विनियमों के तहत परिभाषित शिक्षायातों के संबंध में किसी मामले अथवा तत्संबंधी किसी मामले में कोई शिक्षायात है।
- (झ) "शिक्षायात" का अभिप्राय, और इसमें निम्नवत् के संबंध में किसी पीछित संकाय/स्टॉफ सदस्य(या) द्वारा की गई शिक्षायात(तें) शामिल है, नामतः—

- i. किसी संकाय/स्टॉफ सदस्य द्वारा ऐसे संस्थान में नियुक्ति लेने के प्रयोजन से जमा किए गए अपने किसी दस्तावेज जो कि शिक्षा प्रमाणपत्र, डिप्लोमा, अनुभव प्रमाणपत्र, कार्यभारित आदेश अथवा किसी अन्य पुरस्कार के प्रमाणपत्र के रूप में अथवा अन्य दस्तावेज हैं, को अपने पास रख लेना, या वापस करने से इंकार करना।
- ii. सेवानिवृत्ति लेने या सेवानिवृत्ति/त्यागपत्र लेना भी मानना हो, के दौरान वेतन/मजदूरी और/अथवा लाभ या किसी भी अन्य भत्ते या देय राशि आदि का भुगतान न करना।
- iii. उनके वेतन और/अथवा लाभ तथा समान वेतन/पदनाम/अनुभव में अन्य स्टॉफ कर्मचारियों के बीच विसंगतियाँ।
- iv. कोई कारण अथवा नीटिस अथवा श्रापन दिए बिना सेवा-समाप्ति।
- v. त्यागपत्र/सेवानिवृत्ति पर लागू सरकार के नियमों के अनुसार अधिवर्षा राशि का भुगतान न करना।
- vi. कोई अन्य देयता जो उनकी सेवा से सीधे जुड़ी हुई है और वित्तीय हानि या किसी नुकसान या आघात का कारण बनती है।
- (ज) शिक्षायात निवारण समिति (जीआरसी) से अभिप्राय इन विनियमों के तहत गठित किसी समिति से है।

4. शिक्षायात निवारण समिति (जीआरसी) :

- (1) सभी तकनीकी संस्थानों के लिए अनिवार्य है कि वे संस्थान स्तर पर ही सेवा मामलों सहित संकाय/स्टॉफ सदस्यों की शिक्षायात का समाधान करें। प्रत्येक संस्था द्वारा संकाय/स्टॉफ सदस्यों की शिक्षायात को देखने के लिए संकाय/स्टॉफ सदस्यों हेतु एक शिक्षायात का समीक्षा समिति गठित की जाएगी। शिक्षायात निवारण समिति का संघटन निम्नानुसार होगा—
- क. संस्थान के प्रमुख — अध्यक्ष
- ख. संबंधित प्रदान करने वाले विश्वविद्यालय का एक वरिष्ठ प्रोफेसर — सदस्य के रूप में,
- ग. राज्य के तकनीकी शिक्षा निदेशालय अथवा विश्वविद्यालय से एक कार्मिक (जिसे राज्य के तकनीकी शिक्षा निदेशक/विश्वविद्यालय के कुलपति द्वारा नामांकित किया जाएगा) — सदस्य,
- घ. एक वरिष्ठ संकाय सदस्य (जो कि एसासिएट प्रोफेसर से नीचे के रैंक का ना हो) — सदस्य के रूप में।

- (ii) पीछित संकाय/स्टॉफ सदस्यों द्वारा संस्थान के संबंध में की जाने वाली शिक्षायात, अथवा, शिक्षायात निवारण समिति (जीआरसी) को संबंधित होनी चाहिए।
- (iii) जीआरसी अपनी रिपोर्ट को अपनी रिपोर्टों सहित, यदि कोई हो तो, के साथ शिक्षायात प्राप्त की तिथि से 15 दिनों की अवधि के भीतर संबंधित राज्य के तकनीकी शिक्षा निदेशक अथवा विश्वविद्यालय को भेजी जाएगी तथा इसकी एक प्रति पीछित संकाय/स्टॉफ सदस्य को भी भेजी जाएगी।
- (iv) यदि संकाय/स्टॉफ सदस्य शिक्षायात निवारण समिति के निर्णय से संतुष्ट नहीं है, तो वे संबंधित संघ विश्वविद्यालय/राज्य के तकनीकी शिक्षा निदेशालय से अपनी शिक्षायातों के निवारण के लिए अपील कर सकते हैं।

5. विश्वविद्यालय अथवा तकनीकी शिक्षा निदेशालय द्वारा विश्वविद्यालय स्तर पर अथवा तकनीकी शिक्षा निदेशालय (डीटीई) स्तर पर गठित शिक्षायात निवारण प्रकोष्ठ ऐसी शिक्षायातों को देखना तथा मामले को राज्य/विश्वविद्यालय स्तर पर सुलझाएगा।

6. शिक्षायात निवारण समिति के बारे में जानकारी :

संस्था को शिक्षायात निवारण समिति के संबंध में सभी प्रासंगिक जानकारी जो कि इसके बारे में आती है, को संस्था की वेबसाइट पर प्रमुखता से प्रस्तुत करना होगा।

**ALL INDIA COUNCIL FOR TECHNICAL EDUCATION  
NOTIFICATION**

New Delhi, the 22nd March, 2021

**F. No. 1-103/AICTE/PGRC/Regulation/2021.**—In exercise of the power conferred under clause (1) of Section 23 of the All India Council for Technical Education, Act, 1987 (52 of 1987), the All India Council for Technical Education makes the following Regulations, namely:

**1. SHORT TITLE, APPLICATION AND COMMENCEMENT:**

- a. These Regulations shall be called as the **All India Council for Technical Education (Redressal of Grievance of Faculty/Staff Member) Regulations, 2021.**
- b. They shall apply to all Technical Institutions recognized or approved by the All India Council for Technical Education as per Section 10(k) of the All India Council for Technical Education Act, 1987.
- c. They shall come into force from the date of their publication in the Official Gazette.

**2. OBJECTIVE:**

To provide opportunities for redressal of certain grievances of Faculty/Staff Members already appointed in any institution, as well as those seeking appointment to such institutions, and a mechanism thereto.

**3. DEFINITION: IN THESE REGULATIONS, UNLESS THE CONTEXT OTHERWISE REQUIRES:**

- (a) "Act" means the All India Council for Technical Education Act, 1987;
- (b) "Council" means the All India Council for Technical Education
- (c) "UGC" means University Grants Commission
- (d) "University" means a university established or incorporated by or under a Central Act or State Act and includes an institution deemed to be university declared as such under section 3 of the UGC Act, 1956.
- (e) "State" means a State specified in the First Schedule to the Constitution of India and includes a Union territory;
- (f) "Technical Education" means programs of education as defined under section 2(g) of the All India Council for Technical Education, Act, 1987;
- (g) "Technical Institution" means an Institution as defined under section 2(h) of the All India Council for Technical Education, Act, 1987;
- (h) "aggrieved Faculty/Staff Member" means a Faculty & Staff Member, who has any complaint in the matters relating to or connected with the grievances defined under these Regulations.
- (i) "Grievance" means and includes, complaint(s) made by an aggrieved Faculty/Staff Member(s) in respect of the following service related matters namely:
  - i. withholding of, or refusal to return, any document in the form of certificates of degree, diploma, experience certificate, relieving order or any other award or other document deposited for the purpose of seeking appointment in such institution;
  - ii. non-payment of salaries/wages and/or benefits or any other allowances or dues etc. during services or retirement/resignation, as the case may be;
  - iii. Discrepancies between their wages and/or benefits and other members of staff in similar roles/post/experience.
  - iv. termination without giving any reason or notice or memorandum;
  - v. non-payment of gratuity amount as per prevailing Govt. rules in force or resignation

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vi. any other liability which is directly connected with their service and causing financial loss or any harm or trauma.

(j) "Grievance Redressal Committee" means a Committee constituted under these Regulations;

**4. GRIEVANCE REDRESSAL COMMITTEE (GRC):**

(i) It is mandatory for all Technical Institutions to address the grievance of faculty/staff members including service matters at the Institution level itself. A Grievance Redressal Committee (GRC) for faculty/staff members shall be constituted by each Institution to look into the grievance of the faculty/staff members. The composition of the GRC shall be as follows:

- a. Principal of the Institution as Chairperson
- b. One Senior Professor of the affiliating University as a Member,
- c. One Official from University or State DTE (Directorate of Technical Education) (to be nominated by DTE/University Vice Chancellor) as Member,
- d. One Senior Faculty (not below Associate Professor) as Member.

(ii) A complaint from an aggrieved faculty/staff member relating to the institution shall be addressed to the Chairperson, Grievance Redressal Committee (GRC).

(iii) The GRC shall send its report with recommendations, if any, to the concerned DTE or University and a copy thereof to the aggrieved faculty/staff member, within a period of 15 days from the date of receipt of the complaint.

(iv) In case faculty/staff is not satisfied with the decision of Grievance Redressal Committee, they may appeal to the concerned affiliating University/State DTE (in case of diploma institutes) for redressal of their grievances.


5. The University level or DTE level Grievance Redressal Cell established by the University or DTE shall address such grievances and settle the matter at State/University level.

**6. INFORMATION REGARDING GRIEVANCE REDRESSAL COMMITTEE:**

An institution shall furnish, prominently, on its website, all relevant information in respect of the Grievance Redressal Committee(s) coming in its purview.

Prof. RAJIVE KUMAR, Member-Secy.

[ADVT.-III/4/Exty./558/2020-21]

  
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